



PRUTHVI ENCLAVE CO.OP. HOUSING SOCIETY LTD.

REGD. NO. BOM / (W-R) / HSG / TC / 10904 / 2000-2001

CTS No. 170, Survey No. 110(Part), Khatau Mill Compound, W.E. Highway,
Borivali (E), Mumbai - 400066

Ref: PE/MA/26-27/02/346

Date: 25/02/2026

Subject: Notification of Building Measurement Survey – Scope of Work, Schedule & Member Support Required

Dear Society Members,

This is to inform all residents that the Sumit Woods Ltd (Developer) has appointed “**Zenmarc Surveys Pvt. Ltd.**” to carry out a comprehensive **building measurement survey**. The primary purpose of this exercise is to accurately measure the built-up area, carpet area, common areas, and overall building dimensions. These measurements will support future planning, documentation accuracy, repair budgeting, and regulatory compliance.

Please find below the detailed scope of work, timelines, and the support required from all members.

1. Scope of Work of “Zenmarc Surveys Pvt. Ltd.”

The appointed survey team will be undertaking the following activities:

1. Accurate Measurement of Each Floor:

Including flats, passages, staircases, lift lobbies, and service areas.

2. Carpet, Built-Up, and Super Built-Up Area Calculations:

Verification of actual measurements versus existing plans.

3. Common Area Measurement:

Terrace, parking spaces, compound area, and society-owned shared spaces.

4. Verification of Boundary Lines & External Dimensions:

Mapping of building footprint and external peripheral measurements.

5. All measurements will be taken using modern surveying tools to ensure maximum precision.

2. Survey Schedule & Working Hours

1. Survey Start Period: Thursday 26.02.2026 onwards

2. Estimated Duration: 10 -15 days

3. Daily Working Hours: 10 am to 6 pm





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3. Support Required from Society Members

To ensure efficient and timely completion of this survey, we kindly request cooperation from all residents in the following areas:

1. Access to Flats:

Survey staff may need to enter flats to verify specific dimensions.

2. Unrestricted Access to Common Areas:

Please ensure that staircases, passages, and terraces remain accessible during survey hours.

3. Availability for Coordination:

If you are unavailable, kindly arrange for a family member or caretaker to assist the survey team whenever required.

4. Avoid Blocking Survey Areas:

Please refrain from placing obstacles in areas likely to be measured.

All survey personnel will be accompanied by society representatives for transparency and security.

4. Importance of the Measurement Survey

This survey will help the society:

1. Establish accurate records of the building's actual area
2. Resolve discrepancies between sanctioned plans and real measurements
3. Plan future repairs, maintenance, and redevelopment more effectively
4. Ensure compliance with documentation and regulatory guidelines
5. Maintain the property value and transparency for all members

Your cooperation is essential to ensure the smooth execution of this important initiative.

For any queries or clarifications, please feel free to contact with Managing Committee. Thank you for your continued support and understanding.

Thanking you.

For Pruthvi Enclave Cooperative Housing Society LTD


Chairman/Secretary

